

TENNESSEE TITLE VI COMPLIANCE COMMISSION

*Tennessee Department of Personnel
First Floor, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0635
(615) 253-6717*

TO: All State Agencies
FROM: The Tennessee Title VI Compliance Commission
RE: **Tennessee Title VI Compliance Commission's Advisory
Memorandum No. 2**
DATE: February 9, 2004

As you know, the Tennessee Title VI Compliance Commission (the "Commission") was established in August 2002 by Executive Order No. 34. Title VI of the Civil Rights Act of 1964 provides as follows:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

See also Tenn. Code Ann. § 4-21-904. Pursuant to Executive Order No. 34, it is the policy of the State of Tennessee to comply with Title VI, to prohibit discrimination, and to avoid the loss of federal funding. As one of many steps towards ensuring full compliance with Title VI by the State of Tennessee, the Commission is issuing this Advisory Memorandum.

All state agencies are hereby directed to promptly notify the Tennessee Title VI Compliance Commission of any Title VI complaint, formal or informal, submitted to or involving such agencies and/or their subrecipients.

Over and above the matters set forth in this Advisory Memorandum, it is the responsibility of your agency to know, understand and comply with all of the requirements, and prohibitions, arising from Title VI and its regulations. The Commission stands ready to assist in the same.

Your assistance in ensuring that the State of Tennessee complies in all respects with Title VI is greatly appreciated. If you have any questions or require any assistance, please contact John Birdsong, Director of the Tennessee Title VI Compliance Commission, at (615) 253-6717. Any written correspondence to the Commission should be directed as follows:

John Birdsong, Director

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